

The Gateway Hotel

1st December 2009

Function Information

Thank you for expressing interest in the Gateway Hotel for your upcoming function. The following packages are designed to provide you with all the necessary information that you will require prior to booking a function at the Gateway Hotel. Should you have any further inquiries please do not hesitate to contact us seven days. Should you wish to view our function area within the hotel please do not hesitate to make an appointment.

Contact Details

Phone: 03 52751091

Fax: 03 52741329

Email: gateway.hotel@alhgroup.com.au

Venue Manger: Patrick Brady

Head Chef: Shane Whitworth

Function Room Co-coordinator: Lesley Jones

Address: 218-230 Princes Highway, Corio VIC 3214

General Information

The Gateway Hotel is able to cater for a variety of functions that you may wish to hold, this includes Birthdays, Engagement, Weddings, Social Meetings, Conferences, Business Seminars etc. The advantage of holding your function at the Gateway Hotel is that we can offer a relaxed atmosphere with quality food and beverages at a competitive price.

The Function Room is suitable for approximately 100 to 120 people. Should you choose to hold your function at the Gateway Hotel you and your guests have exclusive use of the Function Room. A varied selection of Local, Imported, Bottled and Tap Beers, are available also Wine, Spirits, plus a variety of pre-mixed drinks.

The Gateway Hotel will attempt to meet any special requirements that you may have for your function. Simply contact us and we will do our utmost to accommodate the needs of you and your guests.

Children's meals are available. Children 3-12yrs will be charged at children's rates, this will depend on what request you may have for the children attending your function.

Any guest caught bringing any Food or Alcohol into the premises without approval will be asked to leave immediately by any member of staff or Management.

Payment Details

Confirmation of all functions at the Gateway Hotel is via the payment of Room Hire and Bond Money.

The required payment for functions held in the Function room is **\$200.00**

A bond of **\$500.00** is payable to the Hotel not less than 7 days before the function date and **any 21st Birthday parties, Bond Money is \$1000.00**. This bond is required to cover against any loss incurred by the Hotel including, but not limited to, damaged property, stolen or removal of property and unpaid charges. The bond will only be released after Hotel

Management is satisfied that all works required to return the function room to its original state are completed.

A function is not considered **Confirmed** until the room hire has been paid **within 10 days** and Bond payment of the function being booked.

Should your reception be cancelled, your payment and Bond money will be refunded if the date can be rebooked. Less 20% booking fee.

Full Payment including Bond together with confirmation of numbers of guests is required 7 days prior to your function after this time, only Bond money will be refunded.

Function Platters

Please Note: Minimum of 2 platters. Due to Responsible Service of Alcohol guidelines, food is compulsory at all functions

Hot Platters ***\$65.00 per platter***

Your choice of two per platter from the following selection (approx. 60 pieces per platter):

Party pies

Party Sausage Rolls

Party Pasties

Sweet Chilli Dippers

Honey Mustard Dippers

Mini Supreme Pizzas

Mini Quiches

Mini Dim Sims

Samosas

Mini Spring Rolls

Spicy Meatballs

Fish Goujons

Condiments: Tomato Sauce, Sweet Chilli Sauce, Soy Sauce & Tartare Sauce

Sandwich Platter

\$45.00 per ten rounds

Assorted Sandwiches

Kabana & Dip Platter

\$45.00 per platter

2 x Dips, Cheese, Kabana & Crackers

The Cabaret

Selection

\$23.95 per head 2 course

\$29.95 per head 3 Course

The Cabaret Selection lets you choose two menu items from soup, main and dessert lists below. Your guests will be served the meals in an alternate fashion.

Soups

Country style minestrone

Tomato

Cream of mushroom

Pumpkin

Main

Tender roast beef served with seasonal vegetables

Succulent roast pork served with seasonal vegetables

Grilled Fish fillet served with a fresh garden salad and lemon mayonnaise

Chicken breast with avocado and hollandaise sauce served with fresh garden salad

Dessert

Pavlova topped with fresh strawberries and cream

Fresh apple pie & custard

Mud cake served with fresh cream

Fruit salad served with fresh cream

Please note: Complimentary tea and coffee will be available to your guests. The Gateway Hotel also caters for any special dietary needs, please ask for assistance prior to your function.

Selections may change with availability of products

Vegetarian Options

Vegetable Lasagna

Mediterranean Vegetable Quiche

Many others just ask

Selections may change with availability of products

Accommodation

The Gateway hotel has 12 accommodation rooms available - 3 stars

All rooms have

En-suite bathroom
Television
Tea and coffee making facilities
Toaster
Refrigerator

Rooms 1-9 have a Queen Size and a single bed

Rooms 10 and 11 have a Queen Size bed and a bunk set

Room 12 – family room – has a Queen Size bed and 3 single beds

Plus two en-suite bathrooms

Room Rate

Single \$75.00

Double \$85.00

Triple \$95.00

Family room \$115.00

Continental breakfast available for \$8.00 per person on request